RGPV ((DIPLO BHO	OMA W IPAL	/ING)		RICULUM FOR COURSE	FORMAT	-3	3 Sheet No. 1/3				
Branch				ALL BRANCHES	Semester		FIRST					
Course	Code			Course Name	PROFESSIO	NAL DEVELC	PMI	ENT -I				
Course	e Outco	ome 1		Student will be able to work as a team member Teach Hrs Marks								
Learnin	g Outo	come 1	organiz departr	zing vishvakarma p nental plantation p	rform as a team member booja/ cultural programm rogramme/ departmentant intis of great leaders and	ne/ l cleanliness	or :	10	10			
Co	ontent	S		, purpose of formir f good team memb	ng teams, team working per	, role of team	n mer	mber, d	certain			
Method	of Asse	essment	Observ	vation + Rating list	Administration							
Learnin	g Outo	come 2	the pul	Student will be able to perform as a team member in team for the publication of departmental newsletter / magazine /other departmental academic events/ functions1010Teams, purpose of forming teams, team working, role of team member, certain								
Co	ontent	S		, purpose of formir f good team memb		, role of team	n mer	nber, d	certain			
Method	of Asse	essment	Observ	vation + Rating list	Administration							
Course C	Outcon	ne 2	Studer situati		ommunicate non-verba	ally in a give	n pro	oblem				
Learnin	g Outo	come 1	Student will be able to communicate through face expressions1010in a given problem situation1010									
Co	ontent	S		h face expressions	bal communication, its ir , various types of face e				ion			
Method	of Asse	essment	Observation + Rating list Administration									
Learnin	g Outo	come 2	Student will be able to communicate through body language/ etiquettes in a given problem situation1010									
Co	ontent	S	langua		on, its importance, comn of body expressions for d		-	•				
Method	of Asse	essment		vation + Rating list	Administration							

Course Outcome -3	Student will be able to make decision in a given professional	situatio	n
Learning Outcome 1	Student will be able to identify the decision to be made in the given case	10	10
Contents	Importance of decisions, need of decision making in professional identification of situations which needs decision making, identifidecision to be made	-	f
Method of Assessment	Paper pen test		
Learning Outcome 2	Student will be able to take decision in the given case situation	10	10
Contents	Decision making process, identification of various available altern evaluation of alternatives, selection of best possible alternative	natives,	·
Method of Assessment	Paper pen test		

	V (Diploma Wing) Bhopal		a a \ Dhanal	Scheme for	Branch Code	Cours	e Code	CO Code	LO Code		mat No. 4	
KGPV	י (טוסוט)		ng) Bhopai	Learning Outcome) 5	1	1 Format N		No. 4	
COURS	E NAME	PROFESS	IONAL DEVELOPME	NT-1	II			1	1	1		
CO Des	cription	Student	will be able to wo	ork as a team member								
LO Deso	cription		ental plantation p	form as a team member in rogramme/ departmental c		•	-		1 0		1 0	
				SCHEME OF S	TUDY							
S. No.	Learning	g Content	Teaching- Learning Metho	Description of T-L F	Process	Teach Hrs.	Prac /Tut F		LRs Re	quired	Remarks	
1	forming t team wor	s, purpose of ng teams, working, role Traditional m member, Lecture+ Stude n skills of Activity team		Teacher will explain the te mentioned in content, den role and following skills of	05 05			Any suitable skill training book on team working, handout		If necessary teacher ma also sugges video film o other online learning resources		
				SCHEME OF ASS	ESSMENT							
S. No.	Metho Assessn		Descripti	on of Assessment	Maximum Marks		Resour	ces Re	equire	d	External / Internal	
1	1 Observation + Rating list Administration In a team event of small group of student, extent of demonstration of the related skills by the student will be observed and assessed through rating list.		10	Rating List					Internal			

The team skills :-

- 1. Encourage other team members for ideas and opinions about team activities
- 2. Active participation in team activities
- 3. Bears responsibility for the tasks assigned to him/her
- 4. Try to perform in best way for the assigned team activity
- 5. Prefer to execute the assigned work than mere discussion on team activities

Performance indicators:-

- 1. Respect ideas and opinions of other team members (2 marks)
- 2. Participate actively in all team activities (2 marks)
- 3. Sincerely completes tasks assigned to him/ her (2 marks)
- 4. Shows skills and ability to use available resources to achieve best possible results (2 marks)
- 5. Try to turn talks into practical solutions and actions with positive impact (2 marks)

	FIRST 20 PERIODS	SECOND 20 PERIODS	THIRD 20 PERIODS
F1 for CO1	D1	20	20
(LO1 &LO2)	B1	B2	B3
F2 for CO2	20	20	D1
(LO1 & LO2)	B2	B3	B1

F3 for CO3 B3 B1 B2

	PV (Diploma Wing) Bhopal		/ing \ Dhenel	Scheme for	Branch Code	Cours	e Code	CO Code	LO Code		No. 4	
KGPV	סוקוט) א	oma w	ing) Bhopai	Learning Outcome		1)	5 1	2 Format			
COURSI	E NAME	PROFES	SIONAL DEVELOPM	ENT-1					1			
CO Description Student will be able to work as a team member												
LO Description Student will be able to perform as a team member in team for the /other departmental academic events/ functions								f depart	menta	l newslette	er / magazine	
				SCHEME OF S	STUDY							
S. No.	Learning	Conten	t Teaching-Learni Method	aching	Tea Hrs		Pract. /Tut Hrs	. F	LRs Required	Remarks		
1	Teams, purpose of forming teams, team working, role of team member, certain skills of good team member		, Traditional Lectu +Student Activity	of team member arrang	oned in content d following skill e guided of team membe formative	s 03		07	Any suitable skill training book on team working, handout		If necessary teacher may also suggest video film or other online learning resources	
				SCHEME OF ASS	ESSMENT							
S. No.	Metho Assessn		Descript	ion of Assessment	Maximum Marks		Reso	ources Re	equire	d	External / Internal	
1 Observation + Rating list Administration In a team event of small group of student, ex of demonstration of the related skills by t student will be observed and assessed thro rating list.		n of the related skills by the served and assessed through	10			Rating L	ist		Internal			

The team skills:-

- 1. Contributes in solving team work related problems
- 2. Use his skills and abilities for carrying out team activities
- 3. Participates in team activities with a positive attitude
- 4. Cares for genuine concerns of other team members
- 5. Allows other members to share their views in team and cooperate them in team activities

Performance indicators:-

- 1. Offers workable solutions to problems faced by the team (2 marks)
- 2. Shows skills and ability to be resourceful in a team (2 marks)
- 3. Active participation in all team activities with a display of winning attitude (2 marks)
- 4. Questions team's efforts for common benefits of all members (2 marks)
- 5. Patient listener to other's ideas and opinions (2 marks)

	FIRST 20 PERIODS	SECOND 20 PERIODS	THIRD 20 PERIODS
F1 for CO1 (LO1 &LO2)	B1	B2	В3
F2 for CO2 (LO1 & LO2)	B2	В3	B1
F3 for CO3 (LO1 & LO2)	В3	B1	B2

	W (Diploma Wing) Bhonal		Sch	eme for Learning	Branch Co	de	Course Code	CO Code	LO Code		
	oma w	ing) Bhopai	Outcome				0	52	1	Format No. 4	
JRSE NAME	PROFESS	SIONAL DEVELOP	VENT-1		I						
Description	Student	t will be able to	commur	nicate non-verbally in a gi	ven probl	lem situati	on				
Description	Student	will be able to co	ommuni	cate through face expression	ons in a gi	ven proble	m situat	ion			
	1			SCHEME OF STUDY	•						
Learnin	rning (ontent		earning	Description of T-L process		Teach Hrs.	Pract. /Tut Hrs.	LRs Re	quired	Remarks	
Communication, nonverbal communication, its importance, communication through face expressions, various types of face expressions for different messages		ugh + Student A ious ions		mentioned in content, dem popular face expressions for messaging, conduct guided for communication through expression under given cor	nonstrate or practice n face nditions,	05	05	Any suitable training book		If necessary teacher may also sugges video film o other online learning resources	
•		· · · · · · · · · · · · · · · · · · ·		SCHEME OF ASSESSM	ENT					·	
lo.			Descrip	tion of Assessment		Maximum Marks	Re	sources R	equired	External / Internal	
1 Rating list Administration		through situatio	appropriate face expressions ns, correctness of face expre	10 Rating Lis			ist	Internal			
	JRSE NAME Description Description Learnin Communica importance communica face expres types of fac for differen	JRSE NAME PROFESS Description Student Description Student Description Student Learning Conten Communication, nonverbal communication, its importance, communication throughace expressions, varietypes of face expressions, varietypes of face expressions, varietypes of face expressions, varietypes of face express for different message o. Method of Assessment Observation + Rating list	Description Student will be able to description Learning Content Teaching-L Method Communication, nonverbal communication, its importance, communication through face expressions, various types of face expressions for different messages Traditional + Student A Observation + Rating list Administration Individual stude communications different problem	GPV (Diploma Wing) Bhopal JRSE NAME PROFESSIONAL DEVELOPMENT-1 Description Student will be able to communication Description Student will be able to communication Description Student will be able to communication Communication, nonverbal communication, its importance, communication through face expressions, various types of face expressions for different messages Traditional lecture + Student Activity o. Method of Assessment Descrip Observation + Rating list Administration Individual student will b communications through different problem situatio	APV (Diploma Wing) Bhopal Outcome VRSE NAME PROFESSIONAL DEVELOPMENT-1 Description Student will be able to communicate non-verbally in a gi Description Student will be able to communicate through face expression Description Student will be able to communicate through face expression Description Student will be able to communicate through face expression Description Student will be able to communicate through face expression Description Student will be able to communicate through face expression Communication, nonverbal communication through face expressions, various types of face expressions, various types of face expressions for different messages Traditional lecture + Student Activity Teacher will explain the ter mentioned in content, dem popular face expressions for conduct formative assessment remedial /tutorials Observation + Rating list Administration Individual student will be asked to demonstrate at le communications through appropriate face expressions of face expressions	APV (Diploma Wing) Bhopal Outcome URSE NAME PROFESSIONAL DEVELOPMENT-1 Description Student will be able to communicate non-verbally in a given probl Description Student will be able to communicate through face expressions in a gi Description Student will be able to communicate through face expressions in a gi Description Student will be able to communicate through face expressions in a gi Description Student will be able to communicate through face expressions in a gi Learning Content Teaching-Learning Method Description of T-L process Communication, nonverbal communication through face expressions, various types of face expressions, various types of face expressions for different messages Traditional lecture + Student Activity Traditional lecture + Student Activity for different messages Description of Assessment SCHEME OF ASSESSMENT o. Method of Assessment Individual student will be asked to demonstrate at least five communications through appropriate face expressions in given different norblem situations correctness of face expressions in given different problem situations correctness of face expressions in given different norblem situations correctness of face expressions in given different problem situations correctness of face expressions in given different norblem situations correctness of face expressions in given different norblem situations correctness of face expressions in given different norblem situations correco	APV (Diploma Wing) Bhopai Outcome Image: Comparison of the terms of the term of the terms of the term terms of the term of the terms of term of the terms of term of the terms of the terms of the terms of the terms of term of the terms of term of the terms of term of the terms of the terms of the terms of term of term of the terms of term of the terms of term of the terms of term of term of term of term of terms of term of term of terms of term of term of terms of term of term of term of term of term of terms of term of term of terms of term of term of terms of	APV (Diploma Wing) Bhopal Outcome I 1 0 PRSE NAME PROFESSIONAL DEVELOPMENT-1 1 0 Description Student will be able to communicate non-verbally in a given problem situation 1 0 Description Student will be able to communicate non-verbally in a given problem situation 1 0 Description Student will be able to communicate non-verbally in a given problem situation 1 0 Description Student will be able to communicate through face expressions in a given problem situation 1 0 Description Student will be able to communicate through face expressions in a given problem situation 1 0 Learning Content Teaching-Learning Method Description of T-L process Teach Hrs. Pract. //Tut Hrs. Communication, nonverbal communication through face expressions, various types of face expressions, various types of face expressions, various types of face expressions for different messages Traditional lecture expression under given conditions, conduct formative assessments and remedial /tutorials 05 05 of different messages Description of Assessment Maximu Marks Maximu Marks Marks	Serve (Diplorma Wing) Bhopal Scheme for Learning Outcome Branch Code Course Code Code <thcode< th=""> Code <thcode< th=""></thcode<></thcode<>	Scheme for Learning Outcome Banch Code Courte Code Code <th< td=""></th<>	

Performance indicators:-

- 1. Correctness of first face expression according to given situation (2marks)
- 2. Correctness of second face expression according to given situation (2marks)
- 3. Correctness of third face expression according to given situation (2marks)
- 4. Correctness of fourth face expression according to given situation (2marks)
- 5. Correctness of fifth face expression according to given situation (2marks)

	FIRST 20 PERIODS	SECOND 20 PERIODS	THIRD 20 PERIODS
F1 for CO1 (LO1 &LO2)	B1	В2	В3
F2 for CO2 (LO1 & LO2)	B2	В3	B1
F3 for CO3 (LO1 & LO2)	B3	B1	B2

D\//D!				Course	e Code	de CO LO Code Code					
PV (Diplo	oma w	ing) E	snopai		Outcome		1	0 5	2	2 F	ormat No. 4
RSE NAME	PROFESS	SIONAL	DEVELOPM	IENT-1		11					
escription	Student	t will be	e able to c	ommuni	cate non-verbally in a g	given problen	n situatio	n			
escription	Student	will be	able to co	mmunic	ate through body langua	ge/ etiquettes	in a give	n problem	n situ	ation	
	1				SCHEME OF STUD	Y					
Learni	ng Conter	nt	Teaching- Learning N	Method	Description of T-L	Process	Teach Hrs.	Pract. /Tut Hrs	. I	LRs Required	Remarks
 Nonverbal communication, its importance, communication through body language, various types of body expressions for different messages, antiquates & their importance Traditional Lecture +Student Activity 					mentioned in content, Demonstrate popular boo for messaging and antique guided practice for comme through body expression conditions, conduct form	05	05	n c	on-verba communic ation,	other online	
					SCHEME OF ASSESSM	IENT					
0.				Descrip	tion of Assessment		Maximu Marks	m Reso	urces	s Require	d External / Internal
Ratin	g list	comm	unications ent problem	through a situation	appropriate body expressions, correctness of body exp	ons in given pression will	10		Ratin	ng List	Internal
			ADD	ITIONAL	INSTRUCTIONS FOR THE H	IOD/ FACULTY	(IF ANY)				
ormance ind	icators:-										
	escription escription Learni Nonverbal o its importar communica body langua types of bor for differen antiquates importance D. Meth Assess Observ Ratin Adminis	Pescription Student escription Student Learning Content Nonverbal communication through the second seco	Pescription Student will be escription Student will be escription Student will be Learning Content Nonverbal communication, its importance, communication through body language, various types of body expressions for different messages, antiquates & their importance D Method of Assessment Observation + Rating list Administration India communication different messages	Pescription Student will be able to complete the solution of the	Interference Student will be able to communication escription Student will be able to communication Learning Content Teaching-Learning Method Nonverbal communication, its importance, communication through body language, various types of body expressions for different messages, antiquates & their importance Traditional Lecture +Student Activity Descrip Observation + Rating list Administration Individual student will be communication through biody assessment Descrip Individual student will be communication through administration Descrip Descrip Individual student will be communication through administration Descrip Administration Individual student will be communication through addifferent problem situation be observed and	Pescription Student will be able to communicate non-verbally in a gescription Student will be able to communicate non-verbally in a gescription Student will be able to communicate through body language Elearning Content Teaching- Learning Method Description of T-L Nonverbal communication, its importance, communication through body language, various types of body expressions for different messages, antiquates & their importance Traditional Lecture +Student Activity Teacher will explain the t mentioned in content, Demonstrate popular body for messaging and antique guided practice for comm through body expression conditions, conduct form assessment and remedial Observation + Rating list Administration Individual student will be asked to demonstrate at communications through appropriate body expression different problem situations, correctness of body exp be observed and assessed through rating list ADDITIONAL INSTRUCTIONS FOR THE H	Inderestion Student will be able to communicate non-verbally in a given problem escription Student will be able to communicate through body language/ etiquettes Student will be able to communicate through body language/ etiquettes Scheme of Student Teaching- Learning Method Description of T-L Process Nonverbal communication, its importance, communication through body language, various types of body expressions for different messages, antiquates & their importance Traditional Lecture +Student Activity Teacher will explain the terms mentioned in content, Demonstrate popular body expressions for messaging and antiquates, conduct guided practice for communication through body expression under given conditions, conduct formative assessment and remedial / tutorials Method of Assessment Description of Assessment Observation + Rating list Administration Individual student will be asked to demonstrate at least five communications, correctness of body expression will be observed and assessed through rating list.	Procession of the bolt	Prior Estimation Student will be able to communicate non-verbally in a given problem situation escription Student will be able to communicate through body language/ etiquettes in a given problem Student will be able to communicate through body language/ etiquettes in a given problem Student will be able to communicate through body language/ etiquettes in a given problem Student will be able to communicate through body language/ etiquettes in a given problem Student will be able to communicate through body language/ etiquettes in a given problem Student will be able to communicate through body language/ etiquettes in a given problem Nonverbal communication, its importance, communication through body language, various types of body expressions for different messages, antiquates, conduct Activity Traditional Lecture +Student Activity Traditional Lecture +Student Activity Demonstrate popular body expression under given conditions, conduct formative assessment and remedial / tutorials 05 05 Method of Assessment Description of Assessment and remedial / tutorials Resonancians through appropriate body expressions in given different problem situations, correctness of body expression will be observed and assessed through rating list. 10 10 Mathod of Administration ADDITIONAL INSTRUCTIONS FOR THE HOD/ FACULTY (IF ANY) ADDITIONAL INSTRUCTIONS FOR THE HOD/ FACULTY (IF ANY)	Interestion and provide protection multiple Student will be able to communicate non-verbally in a given problem situation escription Student will be able to communicate through body language/ etiquettes in a given problem situation escription Student will be able to communicate through body language/ etiquettes in a given problem situation escription Teaching- Learning Content Teaching- Learning Method Description of T-L Process Teach Hrs. Pract. /Tut Hrs. I Nonverbal communication, its importance, communication through body language, various types of body expressions for different messages, antiquates & their importance Traditional Lecture +Student Activity Demonstrate popular body expressions for messaging and antiquates, conduct guided practice for communication through body expression under given conditions, conduct formative assessment and remedial / tutorials 05 05 n b. Method of Assessment Description of Assessment (Individual student will be asked to demonstrate at least five communications through appropriate body expression sin given different problem situations, correctness of body expression will be observed and assessed through rating list. 10 Ratin Ratin ADDITIONAL INSTRUCTIONS FOR THE HOD/ FACULTY (IF ANY)	Method of Assessment Description Student will be able to communicate non-verbally in a given problem situation scription Student will be able to communicate through body language/ etiquettes in a given problem situation SCHEME OF STUDY Teaching- Learning Content Teaching- Learning Method Description of T-L Process Teach Pract. Hrs. IRs Nonverbal communication, its importance, communication through body language, various types of body expressions for different messages, antiquates & their importance Traditional Lecture +Student Activity Teacher will explain the terms mentioned in content, Demonstrate popular body expressions for messaging and antiquates, conduct guided practice for communication through body expression under given conditions, conduct formative assessment and remedial / tutorials 05 05 05 oof bo Method of Assessment Description of Assessment antiquates & their importance Individual student will be asked to demonstrate at least five communications through appropriate body expression will be observed and assessed through rating list. 10 Rating List

- 2. Correctness of second body expression according to given situation (2marks)
- 3. Correctness of third body expression according to given situation (2marks)
- 4. Correctness of fourth body expression according to given situation (2marks)
- 5. Correctness of fifth body expression according to given situation (2marks)

	FIRST 20 PERIODS	SECOND 20 PERIODS	THIRD 20 PERIODS
F1 for CO1 (LO1 &LO2)	B1	В2	В3
F2 for CO2 (LO1 & LO2)	B2	В3	B1
F3 for CO3 (LO1 & LO2)	В3	B1	B2

	GPV (Diploma Wing) Bhopal				Sch	eme for	Branch C	ode	Course	Code	CO Code	LO Code		Л
KGP	י (טוקוט)	ma v	ving) Br	iopai	Learning Outcome 1					5	3	1	Format N	lo. 4
COURS		PROFE	SSIONAL DE	VELOPM	IENT-1		II		I					
CO Des	cription	Stude	nt will be a	able to m	nake decisio	on in a given pr	ofessiona	l situat	tion					
LO Deso	cription	Studen	nt will be al	ole to ide	entify the de	ecision to be made	e in the gi	iven cas	se					
						SCHEME OF S	STUDY							
S. No.	Learr	ning Co	ontent	Teachin Methoo	g-Learning	Description	of T-L Pro	ocess	Tea Hi		Pract /Tut H		LRs Required	Remarks
1	Importance of decisions, need of decision making in professional life, identification of situations which needs decision making, identification of decision to be made			Traditio	nal Lecture	Teacher will explain the terms mentioned in content, demonstrate the way to identify the simple situations which needs decision making and identification of decision to be made, guided practice, formative assessment and remedial /tutorials				5	05		Any suitable training book on decision making, handout	If necessary teacher ma also sugges video film o other online learning material
						SCHEME OF ASS	ESSMENT							
S. No.	Method Assessm				Descriptior	n of Assessment				imum arks	Reso	ource	s Required	External / Internal
1 Paper pen test making within the different						t the four cases that need decision eight given simple cases. ntify the decisions to be made in				10 Test p			er, Rating ale	Internal
				ADD	ITIONAL INS	TRUCTIONS FOR 1	THE HOD/	FACUL	TY (IF AN	IY)				

Performance indicators:-

- 1. Correct identification of the cases which need decision making (4marks)
- 2. Correct identification of the decisions to be made in the given cases (6 marks)

	FIRST 20 PERIODS	SECOND 20 PERIODS	THIRD 20 PERIODS
F1 for CO1 (LO1 &LO2)	B1	В2	В3
F2 for CO2 (LO1 & LO2)	В2	В3	B1
F3 for CO3 (LO1 & LO2)	В3	B1	B2

		ome Wing) Dhenel		Scheme for		Branch Code		C	Course Code		CO Code	LO Code	Δ		
RGPV (Diploma Wing) Bhopal		Learning Outcome 1			0	5	3	2	Format No. 4						
COURS	E NAME	PROFE	SSIONAL DI	EVELOPM	ENT-I					!					
CO Des	cription	Stude	nt will be a	able to m	ake dec	ision in a given pro	ofession	al situ	ation						
LO Des	cription	Studer	nt will be a	ble to tak	e decisio	on in the given case	situation								
	I					SCHEME OF S	TUDY								
S. No.	No. Learning Content			eaching-Lo 1ethod	earning	Description of T-L Process			Tea Hr		Prac /Tut H		LRs Required	Remarks	
Decision making process, identification of various available 1 alternatives, evaluation of alternatives, selection of best possible alternative			cation able aluation Tr	raditional	Lecture	Teacher will explain the terms mentioned in content, demonstrate the way to identify various available alternatives, to evaluate the alternatives and selection of best alternative through analyzing simple cases, conduct guided practice, formative assessment and remedial /tutorials			0!	5	05		Any suitable training book on decision making, handout	If necessary teacher may also suggest video film or other online learning material	
						SCHEME OF ASS	ESSMEN	•							
S. No.	Metho Assessn			Description of Assessment								Maximu Resources m Marks Required		External / Internal	
1	Paper pe	n test	 Student will be asked to spot various alternatives available in the given simple case. Student will be asked to evaluate the given alternatives in the given simple case. Student will be asked to select the best alternative from within the given evaluated alternatives in the given simple case. 							9	10		Test Paper Rating scal	Internal	
				ADD	ITIONAL	INSTRUCTIONS FOR T	HE HOD/	FACU	LTY (II	F ANY)				1

The logical decision making process:

- 1. Specify the decision to be taken
- 2. Identify various available alternatives
- 3. Evaluate the different alternatives in light of decision to be taken
- 4. Select the most valued alternative as the decision

Performance indicators:-

- 1. Extent of correct identification of various alternatives available for decision making in the given case (4marks)
- 2. Extent of correctness of evaluation of alternatives in the given case (4marks)
- 3. Correctness of selection of best possible alternative from within the given evaluated alternatives in the given case (2 marks)

	FIRST 20 PERIODS	SECOND 20 PERIODS	THIRD 20 PERIODS
F1 for CO1 (LO1 &LO2)	B1	В2	В3
F2 for CO2	B2	B3	B1

(LO1 & LO2)			
F3 for CO3 (LO1 & LO2)	B3	B1	B2