

(REVISED ON 2-11-2018)



RAJIV GANDHI PROUDYOGIKI VISHWAVIDYALAYA BHOPAL

A/4, Office Complex, Gautam Nagar, Bhopal (M.P.) - 462 023

Website : www.rgpvdiploma.in, email : rgvpoly@rediffmail.com

Phone: (0755) 2583656, 2583627, 2583673

ACADEMIC CALENDAR

INSTITUTIONS	All Government and affiliated institutions conducting Diploma / Post Diploma Programmes under Semester / Term (Including PTDC)
Co-ed Polytechnics ,Womens' Polytechnics , R.I.T. Tekanpur,Private Polytechnics and Private polytechnics in II shift	TOTAL 152 institutions

*1	Duration of Semester inclusive of Examination	July - 2018 to Dec - 2018
*2	Commencement of Semester.	16 th July - 2018
*3	A) Last Date of Teaching in the Semester.	10 th Dec- 2018
	B) For First Semester	10 th Dec. 2018
	No of working days in the session	99days
*4	Last Date of registration (provisional) of courses in Institution, for	
(i)	Semester System (other than first Semester)	16th Aug - 2018
(ii)	First Semester :	as declared by DTE
5	Online registration of Staff	2 nd week of Aug - 2018
6	Requirement of Question Papers to RGPV, Gautam Nagar Office through e-mail or fax.	By 31 st Aug. - 2018
*7	Conduction of Progressive Tests #	
A	I Progressive Test	5 th -10 th Sept. 2018
B	II Progressive Test	22 nd -27 th Oct. 2018
C	Makeup/Additional Progressive Test for all willing students	12 th Nov - 16 th Nov. 2018

Note:

- I) Detailed Time Table should be displayed on notice board at least 7 days in advance by HOD/Principal.
- II) Marks obtained by students shall be entered in computer immediately after the announcements of respective progressive test's result & may be verified by RGPV during academic inspection.
- III) Record of test papers is to be preserved in the institution for a period of one year.
- IV) A printout of Marks shall duly signed by the Principal, be displayed on the notice board after each test within 7 days.
- V) Progressive Test marks for any two (2) best out of three (3) test, should be considered & awarded.
- VI) Please put up a notice on N.B. as per above, covering all points compulsorily.

*8	On-line forwarding of Registration cum Examination form by the institution	24 th Sept - 2018
*9	On-line Submission of Registration cum Examination for6	
A	To Start from	8 th Oct - 2018
B	Last date without late fee	20 th Nov- 2018
C	Last date of submission with late fee Rs. 100/-	30 th Nov - 2018
D	Additional Examination late fees Last date of submission of form with late fee Rs. 100/- (as per 9C) + 100/- per day.	07 th Dec - 2018

Important Instructions:

i) Registration cum Examination forms should get filled by the eligible candidates as per instructions issued by this office from time to time. Head of institutions are responsible for establishing the correct eligibility before forwarding the examination form on-line to the university, using digital key provided to them.

(ii) Institutions are strictly advised not to send, any examination form through students or their guardian or by post. or by staff in physical form. And such forms cannot be accepted by RGPV.

(iii) Admission cards should be downloaded from the portal by the students, before commencement of practical examinations.

(iv) Change of Examination center will not be done. External examiners shall normally be, from adjoining Polytechnics or from a distance within 200 km. range.

10	On-line submission of Sessional, Progressive Tests and Practical	Upto 28 th Dec - 2018
*11	A) Last Date of Teaching in the Semester.	10 th Dec- 2018
	B) For First Semester	10 th Dec- 2018
*12	On-line submission of list of External and Internal Examiners for approval to RGPV ,Gautam Nagar	3 rd to 31 st Oct - 2018
*13	A) Conduction of Practical Examination	11 th Dec -17 th Dec 2018
	B) For First Semester	11 th Dec -17 th Dec 2018
*14	Distribution of Exam. Material	13 th ,14 th ,17 th ,18 th Dec-2018
*15	Commencement of Theory Exam	20 th Dec. 2018
*16	Dashehara Vacation	17 th - 20 th Oct., 2018
*17	Diwali Vacation	5 th Nov -9 th Nov., 2018
*18	Declaration of marks (for all students), and Issue of provisional statement of marks by the institute to the students. (On request, only to those students who are completing their diploma.)	After result declaration, provisional statement of marks may be prepared on the basis of marks on Internet and by verifying the previous records available in
*19	Declaration of Result by the Office of RGPV-Gautam Nagar and issue of mark sheets.	Second week of March - 2019
*20	Commencement of Next Semester	23 rd Jan 2019
*21	Tentative date of Theory Examination of next Semester	Second week of May -2019

Note: (i) If any date, mentioned in calendar, falls on any holiday or is declared as holiday, then next working day should be taken into consideration for the related activities.

(ii) *Student related activities.

Secretary
Rajiv Gandhi Pradyogiki Vishwavidyalaya
Bhopal