



RAJIV GANDHI PROUDYOGIKI VISHWAVIDYALAYA, BHOPAL

DIPLOMA WING, RGPV CAMPUS, GANDHI NAGAR, BHOPAL, 462033 [M.P.]

Ph-0755 -2995840

Email:- diplomasection_poly@rgpv.ac.in

APPLICATION FORM FOR NAME CORRECTION IN DIPLOMA/MIGRATION CERTIFICATE

Note:-

1. This application form should be filled by the candidate itself in capital letters.
2. Incomplete application or applications without requisite enclosures (as listed below) shall not be considered.
3. Fees once paid are not refundable.
4. **Please ensure that your name or your father's name is correct on the RGPV portal before applying for name correction in diploma or migration certificate.**
5. **Students who passed after 2012 must apply online only through the RGPV Diploma Portal.**

To,

The Secretary,
Rajiv Gandhi Proudlyogiki Vishwavidyalaya
Bhopal

Sir, I request that the necessary correction be made to my name in the document(s) mentioned below. I kindly request you to process the correction and issue the revised document(s) at your earliest convenience.

DIPLOMA CERTIFICATE **MIGRATION CERTIFICATE**

The prescribed fee is Rs. 100 + Rs. 50 (Postal Charges) = **Rs. 150/-** for one certificate only. If you wish to make correction in both certificates, please prepare a Demand Draft of Rs. 100 + Rs. 100 + Rs. 50 (Postal Charges) = **Rs. 250/-**, drawn in favor of "**Secretary, RGPV Bhopal**" payable at Bhopal vide Bank Draft No: _____

Dated: _____ (Bank & Branch): _____.

Student Details:-

1. Name (English or Hindi) (Incorrect name) _____
(Correct name) _____
2. Father's Name (English or Hindi) (Incorrect name) _____
(Correct name) _____
3. Name of the Institution _____
4. Roll no. _____
5. Branch or Course of Study _____
6. Examination passed with month and year of passing _____
7. Division obtained _____
8. Mark obtained & max. marks _____
9. Reasons for the demand of the Diploma /Migration Certificate (in short) _____

(Signature of Candidate)

Address in full: (if the candidate requires it through post)

Mobile No.: _____

Email add.: _____

Enclosures:-

1. Demand Draft of Rs. 150/- or Rs. 250/- (as applicable) in favor of "**Secretary, RGPV Bhopal**" payable at Bhopal.
2. Photocopy of the **Final Year Mark sheet.** (with correct name)
3. Original **Diploma/Migration Certificate.** (as applicable)
4. Photocopy of the **Transfer Certificate.** (applicable for migration only)