



# RAJIV GANDHI PROUDYOGIKI VISHWAVIDYALAYA, BHOPAL

DIPLOMA WING, RGPV CAMPUS, GANDHI NAGAR, BHOPAL, 462033 [M.P.]

Ph-0755 -2995840

Email:- diplomasection\_poly@rgpv.ac.in

## APPLICATION FORM FOR DUPLICATE DIPLOMA

### Note:-

1. This application form should be filled by the candidate itself in capital letters.
2. Incomplete application or applications without requisite enclosures (as listed below) shall not be considered.
3. Fees once paid are not refundable.
4. This application should be endorsed by the Principal overleaf.
5. **Students who passed after 2012 must apply online only through the RGPV Diploma Portal.**

To,

The Secretary,  
Rajiv Gandhi Proudyogiki Vishwavidyalaya  
Bhopal

Passport size photo  
attested by the  
Principal

Sir, The original **DIPLOMA CERTIFICATE** issued to me by the **THE SECRETARY, RAJIV GANDHI PROUDYOGIKI VISHWAVIDYALAYA [FORMER M.P. BOARD OF TECHNICAL EDUCATION, BHOPAL]** has been lost/destroyed and I am in need of a **DUPLICATE COPY** of the same.

It is therefore requested that a **DUPLICATE COPY** of the **DIPLOMA CERTIFICATE** may kindly be issued to me.

The prescribed fee of Rs. 200 + 50 Rs. Postal Charge = 250/- (Two Hundred Fifty Rupees only) has been paid in favor of "**Secretary, RGPV Bhopal**" payable at Bhopal vide Bank Draft No: \_\_\_\_\_

Dated: \_\_\_\_\_ (Bank & Branch): \_\_\_\_\_.

### Student Details:-

1. Name in Block letter (in English) \_\_\_\_\_  
(in Hindi) \_\_\_\_\_
2. Roll no. \_\_\_\_\_
3. Name of the Institution \_\_\_\_\_
4. Branch or course of study \_\_\_\_\_
5. Examination passed with month  
and year of passing \_\_\_\_\_
6. Division obtained \_\_\_\_\_
7. Mark obtained & max. marks \_\_\_\_\_
8. Serial no of original diploma certificate \_\_\_\_\_
9. Reasons for the demand of the  
duplicate copy (in short) \_\_\_\_\_
10. Present occupation or employment  
with name & address of employer \_\_\_\_\_

I certified that the information given by me in this application is true and that I shall personally be held liable for any action in case the information given by me is found to be false.

**Enclosures:- (Please Tick)**

1. Demand Draft of Rs. 250/- in favor of "**Secretary, RGPV Bhopal**" payable at Bhopal.
2. Original **Notarized affidavit** on Rs. 10/- Stamp Paper.
3. Original **F. I. R. / Complaint** lodged in Police Station.
4. Photocopy of **Final Year Mark sheet**.
5. Photocopy of **Original Diploma (if available)**

Your's Faithfully,

(Signature of Candidate)

Address in full: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mobile No.: \_\_\_\_\_  
Email add.: \_\_\_\_\_

**OFFICE OF THE PRINCIPAL** -----

No. : \_\_\_\_\_

Dated: \_\_\_\_\_

Forwarded to **THE SECRETARY, RAJIV GANDHI PROUDYOGIKI VISHWAVIDYALAYA [FORMER M.P. BOARD OF TECHNICAL EDUCATION, BHOPAL]**, for issue of Duplicate Copy of Diploma Certificate to the candidate. Certified that the identity of the candidate and the information given in the application have been verified by me and found to be correct. The Photograph of the candidate have been attested by me. The prescribed affidavit produced by the candidate is also enclosed in original.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Principal / Supdt.  
Office Seal