



राजीव गांधी प्रौद्योगिकी विश्वविद्यालय,

कार्यालय परिसर, ब्लॉक नं.ए-4, गौतम नगर,

भोपाल - 462 023.

दूरभाष नं. 0755-2583627 / 2583673 फैक्स नं.2583656

कर्मक/रागांप्रौवि/शैक्षणिक/2019/60

/भोपाल, दिनांक 11/01/2019

प्रति,

प्राचार्य,

समस्त सह शिक्षा, महिला एवं निजी पोलिटेकनिक, महाविद्यालय, (द्वितीय पारी सहित)
म0प्र0 ।

विषय :- शैक्षणिक सत्र 2019-20 के दूसरे उपसत्र जनवरी-2019 से जून-2019 की शैक्षणिक दिग्दर्शिका भेजने विषयक ।

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उपर्युक्त विषय में लेख है कि शैक्षणिक-सत्र 2019-20 का दूसरा उपसत्र दिनांक 28 जनवरी 2019 से प्रारंभ हो रहा है । दूसरे उपसत्र की शैक्षणिक दिग्दर्शिका एतदसह संलग्न कर, आपकी ओर इस अनुरोध के साथ भेजी जा रही है कि शैक्षणिक दिग्दर्शिका का अध्ययन कर दूसरे उपसत्र की समस्त शैक्षणिक गतिविधियाँ संलग्न शैक्षणिक दिग्दर्शिका के अनुसार, सम्पन्न करवाना सुनिश्चित करें ।

- (1) महाविद्यालय के समस्त विद्यार्थियों को परीक्षा आवेदन-पत्र निर्धारित तिथि पर आन लाईन भरने हेतु निर्देश दें ।
- (2) विद्यार्थियों से सम्बन्धित गतिविधियों की जानकारी निर्धारित तिथियों से पूर्व विद्यार्थियों के सूचनार्थ महाविद्यालय के सूचना पटल पर चस्पा करवायें ।
- (3) विश्वविद्यालय के पत्रोपाधि प्रभाग से सम्बंधित जानकारियाँ वेबसाइट www.rgpvdiploma.in पर उपलब्ध है । विद्यार्थियों को व्याख्यान एवं नोटिस बोर्ड के माध्यम से वेबसाइट की उपयोगिता की जानकारी अवश्य दें ।
- (4) परीक्षा केन्द्र परिवर्तन की सुविधा समाप्त कर दी गई है । अतः भविष्य में किसी विद्यार्थी का परीक्षा केन्द्र परिवर्तन करने सम्बन्धी आवेदन-पत्र अग्रेषित न करें ।

उपरोक्त विषय में यदि कोई सुधारत्मक टोस सुझाव हो तो विश्वविद्यालय को भेजे । शैक्षणिक दिग्दर्शिका राजीव गांधी प्रौद्योगिकी विश्वविद्यालय के पत्रोपाधि प्रभाग की वेबसाइट www.rgpvdiploma.in पर भी उपलब्ध है ।
संलग्न- उपरोक्तानुसार

राजीव गांधी प्रौद्योगिकी विश्वविद्यालय
भोपाल

/भोपाल दिनांक

पृ0 कमांक/रागांप्रौवि/शैक्ष/2019/
प्रतिलिपि:-

1. निज सचिव , माननीय कुलपति जी, राजीव गांधी प्रौद्योगिकी विश्वविद्यालय, भोपाल ।
2. सचिव, तकनीकी शिक्षा एवं कौशल विकास विभाग, म0प्र0 शासन, मंत्रालय वल्लभ भवन भोपाल
3. संचालक, तकनीकी शिक्षा म0प्र0 सतपुडा भवन चतुर्थ तल, भोपाल की ओर इस अनुरोध के साथ अग्रेषित है कि पोलिटेकनिक महाविद्यालयों के ग्रीष्मकालीन अवकाश के प्रशासनिक आदेश प्रसारित करना चाहें ।
4. पत्रोपाधि प्रभाग के समस्त अधिकारी/अधीक्षक एवं ग्रुप प्रभारी की ओर सूचनार्थ एवं आवश्यक कार्यवाही हेतु अग्रेषित ।

सचिव

राजीव गांधी प्रौद्योगिकी विश्वविद्यालय
भोपाल



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Phone:(0755)2583656,2583627,2583673
ACADEMICCALENDAR

INSTITUTIONS	All Government and affiliated institutions conducting Diploma/Post Diploma Programmes under Semester / Term/Second shift (Including PTDC)
Co-ed Polytechnics ,Women's Polytechnics, R.I.T. Tekanpur, Private polytechnics & Polytechnics in second shift	TOTAL:-161 Institutions

*1	Duration of Semester inclusive of Examination	Jan-June-2019
*2	Commencement of Semester.	28 th Jan-2019
*3	Last Date of Teaching	14 th May-2019
	IMPORTANT INSTRUCTION College authorities are strictly advised to maintain academic session of 90 days by engaging extra classes, if required.	
*4	Last Date of registration (provisional) of courses in Institution, for all semesters	25 th Feb-2019
5	Online registration of faculty/Up gradation (in case of any changes)	4 th week of Feb-2019
6	Requirement of Question Papers to RGPV, Goutam Nagar Office	By Third week of March - 2019
*7	Conduction of Progressive Tests #	
A	I Progressive Test	11 th -15 th March, 2019
B	II Progressive Test	15 th -20 th April.2019

#Note:

- I) Detailed Time Table should be displayed on notice board at least 7 days in advance by HOD/Principal.
- II) Marks obtained by students shall be entered on the portal immediately after the announcements of respective progressive test's result & may be verified by RGPV during academic inspection.
- III) Answer copies of the progressive tests are to be preserved in the institution for a period of three months from the declaration of result.
- IV) A print out of Marks duly signed by the Principal, shall be displayed on the notice board after each progressive test with in 7 days.
- V) The above points should be displayed on the notice board without fail.

*8	On-line forwarding of Registration cum Examination form by the College	5 th April-2019
*9	On-line Submission of Registration cum Examination form	
A	To Start from	6 th April- 2019
B	Last date without late fee	22 th April-2019
C	Last date of submission with late fee Rs.100/-	30 th April-2019

Contd. 2/-

D	Additional Examination late fees Last date of submission of form with late fee Rs.100/- (as per 9C)+100/-per day.	Date will be declared later on
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Important Note:

(i) Registration cum Examination forms should be filled by the eligible candidates as per instructions issued by this office from time to time. Head of institutions are responsible for establishing the correct eligibility before forwarding the examination form on-line to the university, using digital key provided to them.

(ii) Institutions are strictly advised not to send, any examination form through students or their guardian or by post or by staff in physical form, any of these forms can not be accepted by RGPV.

(iii) Admission cards and verification forms should be down loaded and printed from the portal and must be distributed to the students, before commencement of practical examinations.

(iv) Change of Examination center will not be done. External examiners shall normally be, from adjoining Polytechnics or from a distance within 200 km. range.

10	On-line submission of Sessional, Progressive Test sand Practical Marks.	By 25 th June-2019
11	On-line submission of list of External and Internal Examiners for approval to RGPV Goutam Nagar	7 th to 25 th April-2019
*12	Conduction of Practical Examination	After theory examinations
13	Distribution of Exam. Material	First week of May-2019
*14	Commencement of Theory Exam	15 th May. 2019
15	Summer Vacation	1 st June- 15 th July 2019
16	Declaration of marks (for all students), and Issue of provisional statement of marks by the institute to the students. (On request, only to those students who are completing their diploma.)	After result declaration, provisional statement of marks may be prepared on the basis of marks on Internet and by verifying the previous records available in College
17	Declaration of Result by the Office of RGPV-Goutam Nagar and issue of mark sheets.	Second week of August -2019
18	Commencement of Next Semester	16 th July-2019
19	Tentative date of Theory Examination of next Semester	First week of Dec-2019

*student related activities

Note: If any date, mentioned in calendar, falls on any holiday or is declared as holiday, then next working day should be taken in to consideration for the related activity.


 Secretary
 Rajiv Gandhi Pradyogiki Vishwavidyalaya
 Bhopal